

Minutes of Bo'ness Academy

Parent Council Meeting

Wednesday 4<sup>th</sup> November 2009 at 7 p.m.

Bo'ness Academy Conference Room

Those in attendance:

Parent members

Mrs. H. Cullen (Chairperson)

Mrs. J. Neill

Mrs. S. Forbes

Mrs. L. Chuchla (Treasurer)

Mrs. G. Blair

Staff Members

Mr. D. Mitchell (Headteacher)

Mrs. J. McIntyre

Mrs. R. Provan

Minute Secretary

Mrs. Irene Jeffreys

- 1) Apologies were received from Mrs. R. Forbes, and Mr. K. Rae.
- 2) Mrs. Cullen welcomed everyone to the meeting.
- 3) The Minutes of the AGM were approved and seconded.

#### 4) Curriculum for Excellence

There is a meeting being held this week with a time table consultant employed by the Authority for half a day and a further half day in November. The consultant will be working on the Academy plans and will be back to the school on 24<sup>th</sup> November. Mr. Mitchell will try and put something together before Christmas but if he is unable to do so it will be after the Christmas holidays.

#### 5) Parents' Evening

S4 Parents' evening will be held on Tuesday 10<sup>th</sup> November. Diane Cherry will be sending down banners and fliers to be on show re the Parent Council. Mrs. J. Neill and Mrs. R. Provan will be in attendance. Mrs. S. Forbes said she would also try to attend. S5 and S6 Parents' evening is on 10<sup>th</sup> December.

#### 6) Headteacher's Report

Mr. Mitchell reported on the latest staff situation. Mrs. Connacher the Home Economics teacher is going on maternity leave on 22<sup>nd</sup> December. A temporary teacher Ms Mansoor will be taking over and will be working four days per week until Mrs. Connacher's return. Mrs. Maureen Smith, Pupil Support teacher is retiring at Christmas and Mr. Mitchell is hopeful of getting a replacement from the Authority. There are two In-service days on 16<sup>th</sup> and 17<sup>th</sup> November. The main focus will be the Curriculum for Excellence. Mr. Mitchell spoke to John Watt of Print Works regarding having stationery printed

for the school with the school logo on letterheads etc. The newsletters, posters and various other items would look more professional. Mrs. Cullen said she would contact Mr. Conroy about the above and also a banner for the Parent Council to put on show at the Parents' evenings etc. Mr. Mitchell stated there was money available to pay for this service.

7) Financial

The Academy has still not received any money from the Parent Council as Mrs. Chuchla has another form from the Bank to complete.

The bank balance at the end of September is £1,115.50. £800 of this money is to go to the Academy, leaving a balance of £315.50. The annual sum of money from Falkirk Council i.e. approx. £700 is still to be received making a total of £1015.50.

The two large sums of money bequeathed to the Academy were discussed. One Bequest has been given direct to the Academy and this will be managed by a Trust of three people. The other bequest is still with Falkirk Authority and this is being processed as to how this money would be managed and where the money would be used.

8) Correspondence

There is a meeting on 18<sup>th</sup> November regarding Focus on Attainment from 7-9p.m.

Mrs. Cullen and Mrs. Blair will attend.

Mrs. Cullen suggested to the Parent Council that some flowers should be given to Hazel Graham for all her hard work. This was agreed and Mrs. Cullen will deal with it.

9) The Music department is having a cabaret on Wednesday and Thursday 10<sup>th</sup>/11<sup>th</sup>

November to raise funds for the Band's trip to Italy next summer. Price per ticket is £5.

Mrs. Provan stated the Christmas Fayre would be held on Friday 4<sup>th</sup> December. It will be open in the afternoon to the pupils and in the evening from 6.30 – 9 p.m. for the public to attend. Any donations can be handed into the school office.

There will also be a Christmas raffle and pupils will receive tickets to sell.

Mrs. Smith, a parent, brought up the subject of pupils wearing blazers in the cold weather. Mr. Mitchell has not sent out a letter regarding this subject but said he would do so in the near future. He said it would be in order for pupils to wear a warm jacket in the winter.

Mr. Mitchell said he had received a complaint from the bus company regarding parents parking in spaces which the buses need for turning. This is dangerous and Mr. Mitchell said he has sent his staff out on numerous occasions to ask the parents to move the offending cars but to no avail. Suggestions were asked as to how this problem could be solved.

10) Date of next meeting is Thursday 7<sup>th</sup> January 2010 at 7.00 p.m.

